

PROVISIONAL AGENDA

1st Preparatory Meeting on draft renewal of the Host Country Agreement between the Government of Indonesia and the CTI-CFF Regional Secretariat
Zoom Video Conference Meeting
Date: 28th August 2020

INFORMATION

Contact Person:

CTI-CFF Regional Secretariat

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OBJECTIVES

- To discuss the draft renewal Host Country Agreement document titled “*Agreement between the Government of Indonesia and the Coral Triangle Initiative on Corals Reefs, Fisheries and Food Security on Hosting and Granting Privileges and Immunities to the Regional Secretariat of the Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security.*”
- To agree on the content of the draft HCA
- To identify next steps

EXPECTED OUTPUTS:

- Agreed draft renewal HCA to be presented to the Government of Indonesia
- Identified next steps

Schedule of 1st Preparatory Meeting on HCA 28th August 2020 (Proposed Chair: Solomon Islands)

No	Activity/Topic	Time	Facilitator	Remarks
	Log-in/ Technical Check	8:30 a.m. – 8:55 a.m.	Regional Secretariat	RS facilitates log-in/technical check/registration
	Video Conferencing ‘House Rules’	8:55 a.m.-9:00 a.m.	Regional Secretariat	RS facilitates House Rules
1	Welcome Remarks	9:00 a.m.- 9:05 a.m.	CTI-CFF RS Executive Director	The CTI-CF RS gives Welcome Remarks
2	Message	9:05 a.m.-9:10 a.m.	Chair	The Chair opens the session
3	Appointment of Rapporteurs and Introduction of Participants	9:10 a.m.- 9:25 a.m.	Chair	The Chair with RS ED appoints rapporteurs and invites participants to introduce themselves to the session
4	Discussion on draft renewal of HCA	9:25 a.m.-10:30 a.m.	Chair	The Chair invites the RS/ ED to present the draft renewal of HCA with the consolidated comments from CT6 Member Countries
	Break and Photo Op	10:30 a.m.–10:45 a.m.	RS	
5	Continuation of discussion	10:45 a.m. – 12:40 p.m.	Chair	The Chair invites the RS/ ED to continue with presentation of the draft.
6	Next Steps and Other Matters	12:40 p.m. – 12:55 p.m.	Chair	The Chair facilitates the discussion.
7	Closing	12:55 p.m. – 1:00 p.m.	• Chair • RS ED	The Chair closes the meeting.